

CAREER SEARCH PLAN

Freshman	Sophomore	Junior	Senior
Goal: Explore career path	Goal: Begin career search process	Goal: Obtain a Summer Internship	Goal: Obtain a Full-Time Position
Conduct self-assessment and career exploration	Update your résumé and I-Link Business profile	Update your résumé and I-Link Business profile	Update your résumé and I-Link Business profile
Browse the career materials on BCS website and I-Link Business	Join a committee of at least one campus or business organization	Gain leadership experience in a campus or business organization	Meet with a Career Services Adviser to discuss career search plan
Get involved. Join at least one campus or business organization	Attend fall and spring Business Career Fairs	Schedule an Employer Résumé Critique and a mock interview with BCS and a company	Schedule an Employer Résumé Critique
Prepare a résumé	Apply for internships on I-Link Business—starting fall semester	Apply for internships on Symplicity—starting fall semester	Schedule an Employer Mock Interview and a mock interview with BCS
Fulfill requirements to open I-Link Business (online recruiting) account; logon regularly	Attend Career Development Workshops, Employer Forums, and Company Information Sessions	Attend fall and spring Business Career Fairs	Utilize I-Link Business to actively participate in on-campus interviews starting fall semester
Attend workshops on résumé writing and career fair success	Participate in on-campus interviews starting fall semester	Attend Career Development Workshops and Company Information Sessions	Attend Career Development Workshops and Company Information Sessions
Attend fall and spring Business Career Fairs	Sharpen interviewing skills. Sign up for a mock interview with a BCS staff member	Attend Employer Forums to develop recruiter contacts	Attend fall and spring Business Career Fairs
Attend Employer Forums and Company Information Sessions	Register for the Job Shadow program on I-Link Business	Participate in on-campus interviews starting fall semester	Submit résumé on I-Link Business Job Board and corporate websites
Register for Job Shadow Program on I-Link Business	Investigate career related experiences through internships, job shadow and volunteer work	Regularly check I-Link Business job board and corporate websites starting fall semester	Complete a BCS placement survey to report your post-graduation plans
Complete a BCS placement survey	Complete a BCS placement survey	Complete a BCS placement survey	